



<https://reliablestaffing.com/job/leasing-consultants-rscsad3038/>

Leasing Consultants RSCSAD3038

Description

Reliable Staffing San Antonio is now seeking Leasing Consultants. We offer competitive pay and benefits, as well as opportunity for advancement. Job Requirements:

Education, training, experience:

Performs leasing, marketing, customer service and administrative duties, to include: Leases and markets vacant and upcoming apartments. Completes all leasing paperwork. Compiles and processes applications for approval. Explains lease and all appropriate addenda to new resident. Walks apartments and reports all necessary improvements. Assists with resident relations. Keys in all fees, deposits, and new lease information. Shows apartments to prospective leases. Accepts and completes Notice to Vacate forms. Accepts rental payments. Other duties as assigned.

EDUCATION REQUIREMENT:

A high school diploma or equivalent and professional knowledge of business discipline are required. Please call our San Antonio staffing agency to learn more about our San Antonio jobs: (210) 432-9675 or (210) 401-9675

Job Location

7224 Blanco Rd, 78216, San Antonio, Texas, usa

Hiring organization

Reliable Staffing Corporation

Employment Type

Full-time

Base Salary

\$ 32000

Industry

Operations Management

Qualifications

Qualified Leasing Professionals will have outstanding customer service and sales ability and strong verbal and written communication skills. Additionally, candidates must be organized and possess strong computer skills. Weekends required.

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