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Senior Case Manager Personal Injury RSCLA6087

Description

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Reliable Staffing is seeking qualified applicants to fill the position of a Senior Case Manager Personal Injury in Los Angeles, California.

As the Case Manager, you are key to working an entire case from start to finish – from opening the file, managing the case, client communication, handling medical records and treatment and finalizing the demand.

Following up with claims status communicating with insurance companies, medical providers, and the legal team.

Managing Medical Requests and Treatment plans.

Tracking and Creating Reports.

Drafting Demands.

Handling Medpay.

Tracking Client Costs.

Assisting Legal Team with other projects and assignments as needed.

If you are a seasoned applicant with a background in Case Management, and a passion for people, performance, and growth, or know one who would be a great fit: Apply now!

Job Location

8921 South Sepulveda Ste # 202, 90045, Los Angeles, CA, USA

Date posted

July 10, 2025

Valid through

18.09.2029

Base Salary

\$ 85000 - \$ 120000

Employment Type

Full-time

Hiring organization

Reliable Staffing Corporation

Contacts

Senior Case Manager Personal Injury RSCLA6087

Industry

Legal

Skills

The ideal candidate will have:

- Strong proficiency in Microsoft Office and case management software (Needles is a plus+)
- Exceptional communication and people skills, both written and verbal
- Demonstrated “Clients First” approach to customer service
- Self-starter spirit who can show ownership and commitment to the job
- Professional demeanor with outgoing personality
- Excellent time management skills, and is consistently punctual
- Spanish Speaker is a plus+

Qualifications

Minimum Requirements:

- 5 years' experience in same or similar role – Case Manager, Paralegal, ect.
- Bachelor's Degree in a business-related field in a plus
- Prior work experience in the professional services fields (law, insurance, medicine, etc.)
- Prior experience with a personal injury matter

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