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Bookkeeper RSCFW7419

Description

Reliable Staffing is actively sourcing detail-oriented Bookkeepers for various clients in the Fort Worth area. This role is ideal for individuals who are highly accurate, analytical, and experienced in managing financial records for small to mid-sized businesses.

If you think you'd be a good fit for the position, please send your resume to jobplacements@reliablestaffing.com. Responsibilities may include managing accounts payable and receivable, reconciling bank statements, maintaining general ledgers, preparing financial reports, and assisting with payroll processing.

Job Location

777 Main St Suite 667, 76102, Fort Worth, TX, USA

Date posted

April 30, 2026

Valid through

30.04.2031

Base Salary

\$ 18 - \$ 24

Employment Type

Full-time

Hiring organization

Reliable Staffing Corporation

Contacts

Send your resume to jobplacements@reliablestaffing.com

Industry

Accounting/Auditing

Skills

- Proficiency in accounting software (QuickBooks, etc.)
- Microsoft Excel (formulas, spreadsheets, reporting)
- Financial recordkeeping and reconciliation
- Analytical and problem-solving skills

Qualifications

- Strong understanding of accounting principles
- High level of accuracy and attention to detail
- Ability to handle confidential financial information
- Strong organizational and time management skills

Education

- High school diploma or equivalent required
- Bachelor's degree in Accounting, Finance, or related field preferred

Experience

2-4 years of bookkeeping or accounting support experience preferred

Send Resume

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