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Night Auditor (Hotel)-Full Time-RSCSA4195

Description

Reliable Staffing San Antonio is now seeking a Night Auditor for a hotel in San Antonio, TX! \$11/hr, overnight shift. Job Duties: Greet guests upon arrival, check them in and provide them with any information they need to enjoy their stay, process invoices, respond to guest complaints, requests and emergencies, reconcile all accounts in a timely manner, schedule guest wake-up calls and reservations for the following day, respond to guest inquiries, concerns and complaints as needed, answer phones and place reservations.

Job Location

7310 Blanco Rd Ste. 107, 78216, San Antonio, Texas, United States

Valid through

18.09.2029

Base Salary

\$ 25,000 - \$ 34,000

Employment Type

Full-time

Hiring organization

Reliable Staffing Corporation

Contacts

jobplacements@reliablestaffing.com

Industry

hospitality

Qualifications

Please have relevant experience and great customer service skills.

Apply Now

REGISTER AND SUBMIT YOUR APPLICATION