



<https://reliablestaffing.com/job/night-auditor-hotel-full-time-rscsa4195/>



## Night Auditor (Hotel)-Full Time-RSCSA4195

### **Description**

Reliable Staffing San Antonio is now seeking a Night Auditor for a hotel in San Antonio, TX! \$11/hr, overnight shift. Job Duties: Greet guests upon arrival, check them in and provide them with any information they need to enjoy their stay, process invoices, respond to guest complaints, requests and emergencies, reconcile all accounts in a timely manner, schedule guest wake-up calls and reservations for the following day, respond to guest inquiries, concerns and complaints as needed, answer phones and place reservations.

### **Job Location**

7310 Blanco Rd Ste. 107, 78216, San Antonio, Texas, United States

### **Date posted**

November 8, 2023

### **Base Salary**

\$ 25,000 - \$ 34,000

### **Employment Type**

Full-time

### **Hiring organization**

Reliable Staffing Corporation

**Contacts**  
RSCSA4195

**Industry**  
hospitality

**Qualifications**  
Please have relevant experience  
and great customer service skills.

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