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MORTGAGE LOAN OFFICER RSCBRN7403

Description

We are looking for a relationship-driven **Mortgage Loan Officer** to join our team in **Boerne, TX**. In this role, you will serve homebuyers, current homeowners, and referral partners across Boerne, Kendall County, and the greater Texas Hill Country. You will guide clients through the residential lending process with personalized service, strong local market insight, and tailored loan options from application to closing.

Job Location
Boerne, TX

Valid through
12.11.2040

Base Salary
$ 85,000.00 - $ 175,000.00

Employment Type
Full-time, DIRECT TO HIRE

Hiring organization
Reliable Staffing Corporation

Contacts

MPORTANT: A resume must be submitted to be considered for this position. Only candidates who submit a resume will be considered.

If you meet this job description, send your resume and take the next step toward your opportunity with Reliable Staffing

mailto:jobplacements@reliablestaffing.com

Skills

- **Borrower Consultation.** Meet with prospective homebuyers and homeowners to assess their financial profiles, homeownership goals, and borrowing options.
- **Loan Origination & Structuring.** Evaluate credit, income, assets, and debt-to-income (DTI) ratios to match borrowers with the right loan programs (Conventional, FHA, VA, USDA, Jumbo, and custom construction/land loans).
- **Local Business Development.** Build and maintain strong referral partnerships with Boerne and Hill Country real estate agents, custom home builders, developers, and community organizations.
- **Pipeline Management.** Manage active loan files from pre-approval through processing, underwriting, and closing while keeping borrowers and agents updated at every stage.
- **Compliance & Accuracy.** Ensure all loan applications and disclosures comply with federal, Texas state, NMLS, and investor guidelines.

Qualifications

- **Experience.** Minimum of 1–3+ years of residential mortgage origination or lending experience, with a solid track record of purchase production.
- **Local Market Familiarity.** Knowledge of the Boerne, Kendall County, and San Antonio metro housing markets is a strong advantage.
- **Product Expertise.** Working knowledge of Fannie Mae, Freddie Mac, FHA, VA, and USDA guidelines, as well as jumbo or rural/acreage financing common in the Hill Country.
- **Interpersonal Skills.** Strong relationship-building, communication, and negotiation skills suited for a close-knit, high-trust community. *(Bilingual Spanish-speaking skills are a plus).*

Education

- **Licensing.** Active NMLS license with Texas state authorization (or ability to complete Texas state licensing promptly).