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Medical Assistants-Full Time-RSCSA4402

Description
Job Summary:
We are seeking a dedicated and skilled Medical Assistant to join our healthcare team. The ideal candidate will provide support to our medical staff and assist in patient care.

Responsibilities:
- Assist with patient examinations and procedures.
- Record patient history and personal information.
- Prepare and administer medications as directed by a physician.
- Schedule appointments and manage patient flow.
- Maintain accurate medical records and ensure confidentiality.

Job Location
14603 Huebner Rd Bldg. 8, 78230, San Antonio, Texas, United States

Valid through
06.03.2026

Base Salary
$ 18

Employment Type
Full-time

Hiring organization
Reliable Staffing Corporation

Contacts
jobplacements@reliablestaffing.com

Industry
Healthcare

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Qualifications
- High school diploma or equivalent.
- Completion of a Medical Assistant program.
- Certification preferred (e.g., CMA, RMA).
- Strong communication and interpersonal skills.
- Ability to multitask and work in a fast-paced environment.

Experience Required:
- 1-2 years of experience as a Medical Assistant in a clinical setting.
- Proficiency in clinical procedures such as taking vital signs, administering injections, and assisting with examinations.

Preferred Experience:
- Experience in a specialty area (e.g., pediatrics, geriatrics).
- Familiarity with electronic health records (EHR) systems.
- Previous customer service experience in a healthcare environment.