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## Medical Assistants-Full Time-RSCSA4402

### Description

#### \*\*Job Summary\*\*:

We are seeking a dedicated and skilled Medical Assistant to join our healthcare team. The ideal candidate will provide support to our medical staff and assist in patient care.

#### \*\*Responsibilities\*\*:

- Assist with patient examinations and procedures.
- Record patient history and personal information.
- Prepare and administer medications as directed by a physician.
- Schedule appointments and manage patient flow.
- Maintain accurate medical records and ensure confidentiality.

### Job Location

14603 Huebner Rd Bldg. 8, 78230, San Antonio, Texas, United States

### Date posted

March 6, 2024

### Valid through

06.03.2026

### Base Salary

\$ 18

### Employment Type

Full-time

### Hiring organization

Reliable Staffing Corporation

### Industry

Healthcare

### Education

- High school diploma or equivalent.
- Completion of a Medical Assistant program.
- Certification preferred (e.g., CMA, RMA).
- Strong communication and interpersonal skills.
- Ability to multitask and work in a fast-paced environment.

### Experience

#### \*\*Experience Required\*\*:

- 1-2 years of experience as a Medical Assistant in a clinical setting.
- Proficiency in clinical procedures such as taking vital signs, administering injections, and assisting with examinations.

#### \*\*Preferred Experience\*\*:

- Experience in a specialty area (e.g., pediatrics, geriatrics).
- Familiarity with electronic health records (EHR) systems.
- Previous customer service experience in a healthcare environment.

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