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Medical Assistant Nurse-Full Time-RSCSA4356

Description
This position is located in the Stone Oak Area

Full Job Description
Seeking a self motivated medical assistant in a fast paced environment that enjoys working in a positive environment.

JOB SUMMARY
Performs administrative and clinical duties. Responsible for assisting all clinical providers as needed in the clinical setting while adhering to all policies and procedures.

ESSENTIAL FUNCTIONS

Rooms all patients according to the specifications of the clinic and provider
Prepares charts for all clinical patients
Performs in-take of all required patient vital signs and clinical information with proper documentation
Assists with sending prescriptions
Enters all required information into the EMR system
Cleans and stocks assigned exam rooms
Adheres to proper standard precautions when required in the clinical setting
Additional duties as requested according to position scope of practice

Job Location
7310 Blanco Rd Ste. 107, 78216, San Antonio, TX, United States

Valid through
18.09.2029

Base Salary
$ 35,228 - $ 41,260

Employment Type
Full-time

Hiring organization
Reliable Staffing Corporation

Contacts
jobplacements@reliablestaffing.com

Industry
medical

Qualifications
REQUIREMENTS
Education & Experience, Knowledge/Understanding:

High school diploma
Certification from accredited Medical Assistant program
CPR Certified
Travel to multiple locations

Apply Now
REGISTER AND SUBMIT YOUR APPLICATION