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Medical Assistant Nurse-Full Time-RSCSA4356

Description

This position is located in the Stone Oak Area

Full Job Description

Seeking a self motivated medical assistant in a fast paced environment that enjoys working in a positive environment.

JOB SUMMARY

Performs administrative and clinical duties. Responsible for assisting all clinical providers as needed in the clinical setting while adhering to all policies and procedures.

ESSENTIAL FUNCTIONS

Rooms all patients according to the specifications of the clinic and provider

Prepares charts for all clinical patients

Performs in-take of all required patient vital signs and clinical information with proper documentation

Assists with sending prescriptions

Enters all required information into the EMR system

Cleans and stocks assigned exam rooms

Adheres to proper standard precautions when required in the clinical setting

Additional duties as requested according to position scope of practice

Job Location

7310 Blanco Rd Ste. 107, 78216, San Antonio, TX, United States

Valid through

18.09.2029

Base Salary

\$ 35,228 - \$ 41,260

Employment Type

Full-time

Hiring organization

Reliable Staffing Corporation

Contacts

jobplacements@reliablestaffing.com

Industry

medical

Qualifications

REQUIREMENTS

Education & Experience, Knowledge/Understanding:

High school diploma

Certification from accredited Medical Assistant program

CPR Certified

Travel to multiple locations

Apply Now

REGISTER AND SUBMIT YOUR APPLICATION