



<https://reliablestaffing.com/job/leasing-consultants-full-time-rschou4053/>

Leasing Consultants- Full Time- RSCHOU4053

Description

Reliable Staffing Houston is now seeking a Leasing Consultant. Job description: Qualified Leasing Professionals will have outstanding customer service and sales ability and strong verbal and written communication skills.

Education, training, experience:

Performs leasing, marketing, customer service and administrative duties, to include: Leases and markets vacant and upcoming apartments. Completes all leasing paperwork. Compiles and processes applications for approval. Explains lease and all appropriate addenda to new resident. Walks apartments and reports all necessary improvements. Assists with resident relations. Keys in all fees, deposits, and new lease information. Shows apartments to prospective leases. Accepts and completes Notice to Vacate forms. Accepts rental payments. Other duties as assigned.

Job Location

2100 West Loop South Suite 920, 77027, Houston, Texas, United States

Date posted

October 26, 2023

Base Salary

\$ 33,791

Employment Type

Full-time

Hiring organization

Reliable Staffing Corporation

Contacts

RSCHOU4053

Industry

Sales

Qualifications

Candidates must be organized and possess strong computer skills. Weekends required. We offer competitive pay and benefits, as well as opportunity for advancement. Reliable Staffing requires a background and drug screen as a condition of employment.

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