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Leasing Consultant-Full Time- RSCWAC4063

Description
Reliable Staffing Waco is now seeking a Leasing Consultant. Description Job description: We have great opportunity for a Leasing Professionals to join our team. Qualified Leasing Professionals will have outstanding customer service and sales ability and strong verbal and written communication skills. Additionally, candidates must be organized and possess strong computer skills. Weekends required. We offer competitive pay and benefits, as well as opportunity for advancement. Reliable Staffing requires a background and drug screen as a condition of employment.

Job Location
8920 Business Park Drive Suite 250 Unit 7, 78759, Austin, Texas, United States

Valid through
18.09.2029

Base Salary
$ 25,000 - $ 36,000

Employment Type
Full-time

Hiring organization
Reliable Staffing Corporation

Contacts
jobplacements@reliablestaffing.com

Industry
Sales

Skills
A high school diploma or equivalent and professional knowledge of business discipline are required.

Qualifications
Job Requirements, Education, training, experience: Performs leasing, marketing, customer service and administrative duties, to include: Leases and markets vacant and upcoming apartments. Completes all leasing paperwork. Compiles and processes applications for approval. Explains lease and all appropriate addenda to new resident. Walks apartments and reports all necessary improvements. Assists with resident relations. Keys in all fees, deposits, and new lease information. Shows apartments to prospective leases. Accepts and completes Notice to Vacate forms. Accepts rental payments. Other duties as assigned.

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