



<https://reliablestaffing.com/job/hr-administrative-assistant-recruiter-full-time-rschou4097/>

## HR Administrative Assistant/Recruiter-Full Time-RSCHOU4097

### **Description**

Reliable Staffing Houston is currently hiring for an in house position Human Resource administrative assistant with a minimum of 2 years experience in administrative duties, must be able to multitask, and take initiative.

**Job Location**

2100 West Loop South Suite 920, 77027, Houston, Texas, United States

**Date posted**

November 2, 2023

**Base Salary**

\$ 41,705 - \$ 51,898

**Employment Type**

Full-time

**Hiring organization**

Reliable Staffing Corporation

**Contacts**

RSCHOU4097

**Industry**

Human Resources

**Qualifications**

minimum of 2 years experience in administrative duties, must be able to multitask, and take initiative.

**Apply Now**

REGISTER AND SUBMIT YOUR APPLICATION