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## Controller RSCSA5009

### Description

Establish, monitor, and enforce accounting policies and procedures.

- Oversee and support accounting team with active leadership that creates an environment of trust and productivity.
- Prepares budgets by establishing schedules, collecting, analyzing, and consolidating financial data.
- Fixed asset management, tracking and recording disposed and newly purchased assets along with recording depreciation monthly.
- Protects assets by establishing, monitoring, and enforcing internal controls.
- Determines department profitability and reports to CEO.
- Generate a timely monthly financial statement package including P&L, Balance Sheet, Cash Flow statements, etc.
- Provides status of financial condition by collecting, interpreting, and reporting financial data.
- Prepares special reports by collecting, analyzing, and summarizing information and trends.
- Complies with federal, state, and local legal requirements by studying existing and new legislation, anticipating future legislation, enforcing adherence to requirements, filing financial reports, and advising management on needed actions.
- Perform monthly close activities and accrual journal entries.
- Perform monthly analysis of actuals vs estimates and include monthly explanations around trends.
- Prepare analysis for monthly key metrics for management team.

Please send resumes to George M. [george@reliabelstaffing.com](mailto:george@reliabelstaffing.com)

### Date posted

June 21, 2024

### Employment Type

Full-time

### Hiring organization

Reliable Staffing Corporation

### Contacts

[george@reliabelstaffing.com](mailto:george@reliabelstaffing.com)

### Qualifications

Bachelor's degree in accounting or finance

- Minimum 5+ years' experience in accounting/finance
- Experience with financial reporting requirements.
- Microsoft Office proficiency, specifically Excel
- HR Experience, recommended by not required

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