



<https://reliablestaffing.com/job/bookkeeper-full-time-rscsa4190/>

Bookkeeper-Full Time-RSCSA4190

Description

Reliable Staffing San Antonio is now seeking a Bookkeeper! Duties include: create financial transactions and generate reports from that information, create financial transactions including posting information to accounting journals or accounting software from such source documents as invoices to customers, cash receipts, and supplier invoices, reconcile accounts to ensure their accuracy. 12 hours per week, \$14/hr

Job Location

7310 Blanco Rd Ste. 107, 78216, San Antonio, Texas, United States

Date posted

November 8, 2023

Base Salary

\$ 22,000 - \$ 46,000

Employment Type

Full-time

Hiring organization

Reliable Staffing Corporation

Contacts

RSCSA4190

Industry

Accounting/Auditing

Qualifications

Please have relevant experience.

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